

**MONITORING AND EVALUATION PLAN  
HUMAN RIGHTS AND RECONCILIATION PROJECT  
CAH/USAID/GUATEMALA  
2001-2004**

**CENTRAL OBJECTIVE:**

**The advancement of reconciliation and increased respect for human rights in selected geographic areas of Guatemala.**

**LOWER LEVEL RESULT 1 : Citizens mobilized to protect their human rights**

**OBJECTIVE OF LLR1: To support civil society and state organizations in their respective fields to prevent and resolve cases of human rights violations in selected areas**

Year	Performance Indicator	Year	Activity/Goal	Definition and Unit of Measurement	Sources of information	Data Collection Methods	Data Collection	
							Frequency	Responsible
2001-2004	75 Civil Society representatives better prepared to work with local authorities to prevent and resolve human rights issues in select geographic areas of Guatemala	2001-2002	Stakeholder's analysis to assess local HR reality; review previous experiences; identify key interlocutors; develop LLR1 objectives are conducted in 5 departments, Quiche, Huehuetenango, Alta Verapaz, Baja Verapaz, and Chimaltenango	Summary of findings and recommendations for HRRP plans via an Executive Report for each department	Information and experiences provided by SCOs and GOs interviewed via the stakeholder analysis	Individual and group interviews, focus groups, and general fora	1x in each department at the start and biannual monitoring during sub-award activities	CAH; External Consultant; Sub-awardees
		2001-2003	Human Rights awareness TOT program designed and implemented by IIDH in 5 departments among 75 CSO participants focused on problem-solving at local level	Action plans developed and implemented; Pre and Post examination of TOT participants in HR ed; % male-female participants; % indigenous maya participants; # of positive responses by GOG agencies; TOT graduates accredited by IIDH following a post-replica evaluation of both the trainer and community response to the replica; # and type of replica trainings at local levels	Stakeholder Analysis; IIDH TOT awareness Manuals/guides; GOG and other leading HR organizations eg PDH, COPREDEH, etc.	M&E Instruments by IIDH to track and monitor impact and effectiveness of HR training awareness on local levels; interviews, surveys, focus groups	1x in each department at the start and biannual monitoring during sub-award activities	IIDH; CSO sub-awardees

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Year	Performance Indicator	Year	Activity/Goal	Definition and Unit of Measurement	Sources of information	Data Collection Methods	Data Collection	
							Frequency	Responsible
2001-2004	Local Populations more aware and engaging local authorities to resolve human rights cases or problems in communities served by 75 CSO representatives	2001-2002	Sub-awards granted to key groups to unite civil society and GOG institutions via a departmental and municipal level for dialogue, advocacy, and local problem solving in 5 designated departments	# and type of CSOs selected; # and type of activities; geographic and demographic coverage of sub-awardees; action plans designed and implemented by participating CSOs in coordination with relevant GOG agencies; baseline study and # and type of attitudinal or behavioral changes; # of positive responses and resolutions by GOG agencies	Stakeholder analysis; pre- and post- sub-awards evaluation	Individual interviews; M&E instruments via the sub-awardees; surveys of the target population	1x in each department sat the start and biannual monitoring during sub-award activities	CAII; External Consultants; sub-awardees
		2001-2002	Rural mass media campaign including HR education and guidance in problem solving in local mayan languages via IGER radio programming	# and type of stations carrying IGER programming; # and profile of persons recalling IGER as the source of new human rights information and guidance received	IGER; CAII; IIDH; CSOs and GOs; Stakeholder Analysis	M&E instruments for tracking reach, frequency and impact of radio at local levels; M&E instruments developed by CSOs; local population surveys	1x in each department and monitoring by IGER	IGER and individual stations
		2001-2003	IIDH HR awareness program replicated at a community level by 75 TOT graduates with focus on problem solving at a local level, ranging from mayan concepts of justice and values to legal infrastructure of state	Implementation of action plans from the TOT course; # and type of replicas at local community level; # and type of activities for the prevention and/or intervention of basic human rights violations on a local level by the communities receiving HR training	Baseline study; local population surveys; Documents informing Cosmovision Maya; Peace Accords; Indigenous Rights; University thesis and GOG HR laws/docs	Baseline survey and follow-up, M&E instruments developed by participating CSOs and/or TOT facilitators; surveys, interviews, focus groups	Periodic	CSO TOT facilitators
		2002-2004	Implement M&E project plans to measure impact and systematize experiences of the 75 TOT facilitators for broader replication in Guatemala, via HR and non-HR groups	Local experiences are documented, contextualized and systematized for replication in other areas	Baseline Studies conducted by CSOs	Interviews, surveys, focus groups, M&E instruments developed by CSOs and TOT facilitators	Periodic	CSOs and TOT grads

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**LLR2: Advocacy/dissemination efforts carried out for children "lost" during the war**

**Objective of LLR2: To support CNBND's capacity to advocate and legislate on behalf of children "lost" during the war**

Year	Performance Indicator	Year	Activity/Goal	Definition and Unit of Measurement	Sources of information	Data Collection Methods	Data Collection	
							Frequency	Responsible
2001-2004	Development of a system of communication and coordination utilizing local networks to promote awareness of the problem of children "lost" during the war.	2001-2002	Sub-award granted to facilitate institutionalization of newly formed CNBND	# and profile of members serving on CNBND; levels of awareness and types of actions taken regarding children "lost" during the war; # and type of local organizations involved; # and type of involvement of the press; # and type of local awareness activities; and # and type of information mechanisms established; # of new cases identified following awareness campaigns.	CNBND members	M&E instruments designed to track impact of CNBND sub-awards via program plan; survey	1x upon sub-award contract and monitoring by CNBND	CAH and CNBND
	Development of an effective legal framework to facilitate CNBND's work	2001-2002	Members of CNBND coordinate to design and advocate for a legal framework for policy and legislative reform	Elaboration of legal framework; specific responses of GOG to support public policy in search of children "lost" during war; coordinating efforts with other lost children programs in central America	Families affected by the conflict; CSOs; churches, Testimonies on War (ICRC), Peace Accords; Remhi, CEH	Coordination meetings; mass media campaigns; review and analysis of press conferences and press coverage	Periodic	CNBND
		2002-2003	Implement M&E project plan to measure results and impact of activities and initiatives taken by CNBND with concrete recommendations	M&E report approved for public dissemination to GOG organizations and others; Proposal of search methods, budget, objectives, timelines, etc. For presentation to future funders	Plans and data collected during the institutionalization and promotion of CNBND	Coordination meetings; press conferences and press coverage; meetings to present follow-on for funding implementation plans	Once	CNBND

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**Lower Lever Result 3: Information about internal war disseminated and remembrance activities undertaken**

**Objective of LLR3: To support the broad dissemination of the Historical Clarification Commission (HCC) Report and recommendations while preserving the memory of war victims through remembrance activities.**

Year	Performance Indicator	Year	Activity/Goal	Definition and Unit of Measurement	Sources of information	Data Collection Methods	Data Collection	
							Frequency	Responsible
2001-2004	Greater knowledge of the findings and recommendations of the HCC in five departments and amongst the urban middle class and youth in the capital	2002-2003	Sub-award granted in collaboration with (IM) Instancia Multiinstitucional and other CSOs to develop the dissemination plan of HCC Report	Action plan for dissemination of HCC Report is designed and implemented taking into account key populations (urban and local communities) and long-term possibilities (curriculum reform)	IM and participating CSO sub-awardees; Project INCIDENCIA; REHMI; CEH; Peace Accords	M&E instruments designed to track dissemination and feedback of HCC Report at local levels	Ongoing throughout Report dissemination	(IM) and CAI
		2002-2003	HCC Report Communication and Dissemination plan is implemented in coordination with the CSO sub-awardees	Levels of awareness of HCC Report and recommendations pre- and post- dissemination; reactions to HCC Report and culture of peace among target populations; # and type of GOG efforts to comply with HCC recommendations	HCC Report and Recommendations; Peace Accords	Group/individual meetings, workshops, seminars and theatre spaces, mass media campaign; population surveys and public opinion polls	Ongoing for the period of life contracts with CSOs	IM, CSOs, IGER, HR Gos
2002-2003	Activities carried out in HRRP target areas to remember war victims and to promote culture of peace and mutual respect	2001-2003	Sub-award granted to plan and fund remembrance activities at local levels	# and type of petitions received; # and type of remembrance activities undertaken on a local level; publicity received; # of commemoration activities coordinated amongst orgs.	Petition sources direct from communities desiring remembrance activities	Gather responses direct from communities with remembrance activities	TBD	CSOs sub-awards and communities
		2002-2003	Develop M&E Report for LLR3 results of/response to disseminating HCC Report in relation to compliance with the Peace Accords	M&E Report approved by USAID and CAI for publication/distribution	M&E instruments implemented during dissemination phase; press coverage and general publicity	Seminars, workshops, private meetings, press conferences	Once at end of IM contract	IM, CAI, USAID

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**Lower Level Result 4: Coordination promoted among human rights groups**

**Objective of LLR4: To support new opportunities for coordination on a national level among key members of the human rights community**

Year	Performance Indicator	Year	Activity/Goal	Definition and Unit of Measurement	Sources of information	Data Collection Methods	Data Collection	
							Frequency	Responsible
2001-2004	Greater coordination achieved among human rights groups	2001-2003	Sub-awards granted to facilitate greater coordination among human rights groups including analysis of vertical integration and inclusivity of the HR movement; other past coordination experiences (for example, selection of new HR Ombudsperson or advocacy for the Law for the Integral Promotion of HR); specific advocacy initiatives; and follow-up the FAD re-conceptualization process	Efforts to create a formal structure for coordination; # and type of HR groups receiving sub-awards; # and type of activities involving coordination of HR groups; # and type specific advocacy initiatives; awareness of and publicity for 'Hacia una nueva Guatemala' campaign; design and implement Movimiento's action plan; profile and names of candidates submitted for HR ombudsman; action plans designed and implemented for the coordination of regional congresses by sub-awardees	Stakeholder Analysis; Baseline study; media publicity and press coverage of HR coordinating events	M&E instruments implemented by individual sub-awardees; coordinating meetings; seminars; mass media HR campaigns to promote awareness and understanding of efforts on national level	Periodic	CSOs and HR GOs
		2002-2003	HR Congress organized and implemented by LLR4 human rights sub-awardees on regional and national level	# and type of CSO and GOG organizations who attend HR congress; agenda proposed by consensus; formulation of presentation methodologies, discourse, exposition, etc; # and type of concrete actions resulting from HR congress	Stakeholder analysis; database of other CSO and GOG members; Project INCIDENCIA; CAH, USAID, PNUD, IIDH, Congress and Courts, etc.	Coordination meetings; roundtables; panels; workshops; seminars; working sessions, etc.	1x by HR sub-awardees	HR sub-awardees, CAH, USAID
		2003-2004	Evaluation and memoria of HR congress including plans for future coordination among HR groups	Reports and plan approved by USAID and other interested entities interested in follow-up activities post-Peace Funding	Congress memoria; press and media coverage; M&E instruments by HR CSO sub-awardees	Coordination meetings; working sessions; CSO and GOG proposals	1x by HR sub-awardees	HR sub-awardees, CAH, USAID, IIDH